

**ILLINOIS VALLEY PUBLIC TELECOMMUNICATIONS CORPORATION**

**ANNUAL MEETING OF THE BOARD OF TRUSTEES**

**JUNE 19, 2012**

**MINUTES**

Present: Andrew Rand, Chair, Elwin Basquin, Wayne Baum, Jon Burklund, Bryan Chumbley, Dr. John Day, Dr. Cynthia Fischer, Jerry Herbstreith, Dr. Jeff Huberman, Jerry Kolb, Allen Mayer, Marianne Moll, Sheldon Shafer, Joe Strupek, Chet Tomczyk, Dr. William Tammone, Russ Trowbridge      Staff: William Baker, Karen Button (webex), Jennifer Davis, Linda Miller, Margie Stieghorst

Absent: Steve Backlund, Sal Garza, Linda Huddle, Mary Ann Knell, Barbara Liter, Nancy Levenick, Michel McCord, Joe O'Neill, Dr. Sally Parry, Tom Spurgeon, Ed Szynaka, Peter Wong, Lorrie Wu

A quorum of voting Trustees being present, the meeting was called to order by Mr. Rand at 4:05 p.m.

First order of business was approval of minutes for the following meetings: Finance & Budget Committee (July 28, 2011), Board of Trustees (March 13, 2012), Nominations Committee (April 24, 2012), Finance & Budget Committee (April 26, 2012), Nominations Committee (May 21, 2012), Development Committee (May 21, 2012) and Executive Committee/Finance & Budget Committee Joint Meeting (May 31, 2012). A motion for acceptance as presented was made by Dr. Fischer, seconded by Mr. Strupek, and passed unanimously.

Ms. Moll and Ms. Button presented the April 2012 financials noting that thanks to a good March membership effort, progress was being made in meeting budget goals. Ms. Moll noted that from previously negative months, we were now in a neutral position wherein we are spending one dollar for every dollar of revenue. A motion to accept the Treasurer's Report as presented was made by Wayne Baum, seconded by Joe Strupek and passed unanimously.

Ms. Moll then reported that the search for an asset manager was down to the final three candidates: Advocate Asset Advisors (Chicago), Cypress Asset Management (Peoria Heights, and Graystone Consulting (Peoria). Presentations from all three firms will be made to the F&B Committee on June 29, 2012.

The proposed budget plan for FY 2013 was then presented by Ms. Button and Mr. Tomczyk. The proposal was in line with anticipated revenue and expenditures for FY 2012. An expected decrease in PBS fees is reflected in the Programming and Membership categories. A request for a 4% pool for salaries and bonuses was included, as was an anticipated 8% increase in health insurance. After discussion and questions to the staff, a motion to adopt the budget as presented was made by Jerry Kolb, seconded by Dr. Cynthia Fischer, and passed unanimously.

Mr. Strupek and Mr. Tomczyk then reported on progress made in achieving goals in the Strategic Plan adopted at the March 13, 2012 meeting. Significant progress is being made in programming from non-traditional sources, electronic communications with members, and staff training and development.

Reporting for the Space Committee, Dr. Fischer reported that the Peoria Symphony Orchestra is about to make a major ask of a potential funder. If successful, the construction of an elaborate office/recital hall could begin as early as this fall. She also reported that the City of Peoria is beginning negotiations to convert our parking lot into a two-way street. Construction could start as early as March of 2013.

Jerry Herbstreith, President of the Pekin Friends of Forty Seven, reported that the group contributed \$2,500 to the station for auction underwriting and an additional \$1,500 as a restricted grant for the acquisition of various pieces of equipment, as recommended by staff. Mr. Rand noted that over the years the Pekin Friends have raised well over a \$100,000 for the station, and he led the Trustees in a round of applause for their efforts.

Mr. Strupek, Chair of the Nominations Committee, reported out the Committee's nominations for terms of office for current Trustees, as well as for three new At Large Trustees. The following nominations were made: For a one year honorary term with voting privileges: Steve Backlund, Nancy Levenick, and Andrew Rand; for a one year honorary term without voting privileges: Adam Sloan, Chairman of WTVP's Community Broadcast Advisory Council; for a one year Ex Officio term with voting privileges: Jerry Herbstreith, President of the Pekin Friend of 47, Linda Huddle, President of the Galesburg Area Friends of 47, and Chet Tomczyk, CEO, WTVP; for a three year term as Institutional Representative with voting privileges: Dr. Jeffery Huberman, Bradley University; for a second three year term At Large with voting privileges: Dr. Cynthia Fischer; Peter Wong; for a first three year term with voting privileges: Griffin Hammond, YouTube, John Sanchez, VP, Maui Jim, Chuck Walker, CFO, CEFCU. No second was necessary as the motion to elect was made by the Nominations Committee. The motion to elect the slate, as presented, passed unanimously.

On behalf of the Nominations Committee, Mr. Strupek presented the following slate of candidates for election as officers and Executive Committee members of the Board of Trustees of the Illinois Valley Public Telecommunications: Chairman – Joe Strupek; Vice Chairman – Jon Burklund; President – Chet Tomczyk; Secretary – Dr. Cynthia Fischer; Treasurer – Jerry Kolb; Immediate Past Chair – Andrew Rand; At Large – Wayne Baum, Nancy Levenick, Joe O’Neill. . No second was necessary as the motion to elect was made by the Nominations Committee. The motion to elect the slate, as presented, passed unanimously.

Mr. Rand then invited Staff Accountant Margie Stieghorst to present the FY 2013 Signatory Resolution (attached). A motion to adopt the resolution was made by Jon Burklund, seconded by Dr. Cynthia Fischer, and passed unanimously.

Staff reports were presented by Ms. Miller (Programming), Mr. Baker (Production) and Ms. Davis (Development).

In his President’s Report, Mr. Tomczyk reported on PBS prime-time viewers contrasted with general television viewers. He also reported on the installation of generators at the transmitter site and at the master control area, thanks to a \$314,000 grant from the US Department of Commerce. Oberlander Electric of East Peoria will do the install, Midwest Engineering of East Peoria will do the engineering work, and the Caterpillar generators have been ordered from Altorfer’s of Bartonville. Mr. Tomczyk also reported the winning of a \$20,000 grant from the Illinois Arts Council to produce a series called Art Works in Illinois in conjunction with Arts partners of Peoria.

In the Chairman’s report, Mr. Rand congratulated all the new Trustees and those who have extended their terms. He recognized the long service of retiring Trustees Mike McCord and Sally Parry, and he made special mention of Marianne Moll who was leaving the Board after 16 years of service in a variety of offices including Chair of the Board.

He then turned the gavel over to incoming Chairman Joe Strupek. Mr. Strupek and Past Chairman Wayne Baum thanked Mr. Rand for his service, presented him with a chairman’s plaque and a parting gift in gratitude of his dedicated service.

Mr. Strupek then adjourned the meeting at 5:35 p.m.